
BERTH RENTAL AGREEMENT & LOCK OPENING PERMIT

This form is used for all arrivals in private or managed berths. Use with information sheet.

BERTH

Berth number:	Rental rate:	Length:	Width:
Berth owner name (if a private rental):			
Email:		Phone number:	

TENANT

First name:	Family name:	Owner	Crew
Email:		Phone:	
Address:			
Company:		ABN:	
Emergency contact:		Emergency phone:	

VESSEL

Vessel name:					
Mono	Multi	Sail	Power	Commercial	Private
LOA (m)	Beam (m)	Description:			
Insurance Provider:			Policy #		
Insurance expiry date:			COC must be attached Y/N		

BOOKING

Approx arrival date:	Depart date:
I intend to apply to live on board from (date) to (date) with (number) of other persons.	

I AGREE

I agree to the terms and conditions on this form and the information sheet. I authorise Cullen Bay Marina Management Corporation to deduct all fees and charges related to my visit from the credit card supplied.

Tenant signature: _____ Date: _____

For CBMMC, name, date.

_____ cut here and destroy _____

CREDIT CARD DETAILS

Visa	Mastercard	Berth:	Vessel:
Card number:			
Name on card:			
Expiry date:		Verification number:	

INFORMATION SHEET

NEW ARRIVALS INTO THE MARINA

For all new arrivals in private or managed berths.

BEFORE ENTERING THE MARINA

Evidence of insurance to the value of \$10m Public Liability and payment arrangements are required. Vessels arriving from international waters require clearance from NT Fisheries (phone 0413 381 094 or AquaticBiosecurity@nt.gov.au).

USING THE LOCK

Lock hours are 0600h to 2300h, on the hour, booked prior and confirmed 15m before entry. The Lockmaster is available 24/7 on VHF CH11 or 0419 421 363. Listen to instructions, enter slowly, use a bow and stern line, stop engines, and no smoking. Water levels can vary 5m.

FEES

For *all* arrivals there is a one-off fee of \$375 that covers administration costs, useable for 12 months. Once you have paid and entered, you will use the lock and Marina under the lock licence of the berth owner.

RENTING A BERTH

For those renting a managed berth, all rents are to be paid in advance by the last day in each month. Rents in arrears will be charged at the daily rate (see Berth Rental Rates card). For those renting a private berth, your rents are between you and your landlord.

STAYING

Please abide by the Marina regulations and bylaws. Please note that fishing in the Marina and the dumping of materials carries penalties. Maintenance of a minor nature is ok, however no hot work or angle grinders and a max speed of 4knots. A copy of the bylaws are available on the Cullen Bay Marina website (www.cullenbaymarina.com.au). Staff will provide you with assistance to make your stay as easy as possible and we ask that you follow directions given by them. You will be responsible for any damages caused by yourselves or your guests. Treat the Marina as you would your own home; look after it, keep it clean, put your rubbish in the bins and enjoy Darwin!

POWER (managed berths only)

Power is available at most berths and usage is charged to you. For short stays we will read your meter when you arrive and leave. Longer rentals are read monthly. We will debit your credit card for usage.

FOBs (managed berths only)

You will be issued with 2 gate-pass fobs at the beginning of your rental. They will be registered to your name, and you need these to enter the jetties and other facilities. Please return the fobs to the Lockmaster or office staff at the end of your rental. Unfortunately, if you don't return them, or lose or damage them, we charge \$110 per fob against your credit card.

LIVE ABOARD

You may stay overnight on your boat for two days in any seven-day period without our permission. Genuine cruising yachts may apply to live on board their vessel within the Marina, with restrictions. Sorry no animals.

CHECKOUT (managed berths only)

Checkout time for managed berths is 1000h. If you overstay, you may be charged at the daily rate.